

TOWES

In Focus

In Focus is paper-based curriculum and self assessment that introduces learners to the foundational skills needed for work, education and everyday life. While completing the materials, individuals will explore a range of topics that will guide them through their personal and professional development.

In Focus topics include:

- Personal self-awareness
- Managing commitments and resources
- Building relationships
- Accountability
- Communication strategies
- Learning opportunities
- Personal coping mechanisms
- Self-directed learning
- Appearance and manner
- Respect
- Safety procedures and emergency response

Versions

***In Focus* Learning Modules**

Learning modules contain approximately 20 to 25 hours of materials that may be completed independently or as part of a group.

***In Focus* Facilitator Guide**

The Facilitator Guide contains activity plans, along with information on support and additional resources.

Audience

In Focus is best suited for low-level learners who face barriers at school, work or in their personal lives. The materials are intended as a supplemental classroom resource for instructors delivering basic education, work-readiness or other transition programs.

***In Focus* is available through Authorized TOWES Distributors**

For more information, or to find a distributor near you, visit www.towes.com

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