

**SEND COMPLETED ORDER FORMS TO:**

Bow Valley College, TOWES Department  
 345 – 6 Avenue SE Calgary, Alberta, Canada | T2G 4V1  
 403-410-3200

BY EMAIL: [towes@bowvalleycollege.ca](mailto:towes@bowvalleycollege.ca)

BY FAX: 403-297-4070

**BILLING INFORMATION**

Organization:	Contact Person:
Address:	
City/Province:	Postal Code:
Phone: (     )     )	Fax: (     )     )
PO #:	Order Date:
Email:	

**SHIPPING & DELIVERY INFORMATION** | SAME AS SHIPPING

Organization:	Contact Person:
Address:	
City/Province:	Postal Code:
Phone: (     )     )	Fax: (     )     )
Email: <i>MANDATORY</i>	

TOWES™ LEARNER MATERIALS & INSTRUCTIONAL RESOURCES	PRICE	QTY	TOTAL
--	-------	-----	-------

**PAPER-BASED PRODUCTS**

TRADES / HEALTH	ESSENTIAL SKILLS		PRICE	QTY	TOTAL	
	Product	Category				
	Essential Skills Direct <sup>1</sup> (ESD) Learner Workbook Level 2/3	Automotive (ESDAU) Trades/Apprenticeship (ESDTR) Health (ESDHA) Practical Nurse (ESDPN) Petroleum/Oil & Gas (ESDOG)	\$99.99 CAD (per sector)			
	Essential Skills Direct (ESD) Facilitator License & Guide (ESDFC)			\$124.99 CAD		
	A Day on the Job Learner Workbook Level 2/3	Carpenter		\$69.99 CAD (per trade)		
		Electrician				
		Pipefitter				
Welder						
A Day on the Job Instructor Workbook	Carpenter	\$124.99 CAD (per trade)				
	Electrician					
	Pipefitter					
	Welder					
	A Day on the Job – SkillBuilders Workbook Level 2/3		\$49.99 CAD			

GENERAL / NEWCOMERS	Building Workplace Essential Skills – Student Levels 1-3	\$64.90 CAD		
	Building Workplace Essential Skills – Instructor	\$109.99 CAD		
	Skills for Working Learning & Living (SWLL) Levels 1-3	\$125.00 CAD		
	In Focus - Student Version Levels 1-3	\$40.00 CAD		
	In Focus - Instructor Version	\$45.00 CAD		
ESL / NEWCOMERS	On Target! Stage 1 CLB 1-4	\$110.25 CAD		
	On Target! Stage 2 CLB 5-8	\$110.25 CAD		
WEB-BASED PRODUCTS		PRICE	QTY	TOTAL
GENERAL	Essential Skills Online <sup>1</sup> (ESO) - User License (ESOGN) Levels 1-3	\$49.99 CAD		
	Essential Skills Online (ESO) - Facilitator License & Guide (ESOFCL)	\$75.00 CAD		
ESL / NEWCOMERS	Versant™ Oral Fluency Assessment Skill Level (EN & FR available)	\$45.00 CAD		
	Versant™ Oral Fluency Assessment Raw Score (EN & FR available)	\$75.00 CAD		
	Tribal™ Effective Business Communications Course <sup>1</sup> (Online)	\$15.00 CAD		
	Tribal™ Pronunciation Course <sup>1</sup> (Online)	\$15.00 CAD		

SHIPPING OPTION	
ECONOMY	EXPRESS
<input type="checkbox"/>	<input type="checkbox"/>

EXPRESS COURIERS ARE ALSO AVAILABLE FOR NON-RUSH ORDERS

ORDER TOTAL	
20% RUSH FEE <sup>2</sup> (IF APPLICABLE)	
15% SHIPPING/HANDLING <sup>3</sup>	
TAX <sup>4</sup>	
<b>TOTAL DUE</b>	

<sup>1</sup> User Licenses are valid for six months from learner's initial access date or one year from purchase.

<sup>2</sup> Rush orders are subject to a 20% Rush Fee in addition to Express Courier costs. Please allow 4 to 5 days for delivery for paper-based assessments; 1 day for web-based assessments.

<sup>3</sup> 15% is an approximate shipping estimate; only actual costs will be invoiced.

<sup>4</sup> Tax varies depending on the point of service (GST, PST, HST where applicable).

**THANK YOU FOR YOUR ORDER. AN INVOICE WILL FOLLOW.**  
 PAPER-BASED PRODUCTS - PLEASE ALLOW 15 BUSINESS DAYS FOR DELIVERY.  
 WEB-BASED PRODUCTS - PRODUCTS WILL BE DISTRIBUTED BY EMAIL TO THE CONTACT PROVIDED ABOVE. PLEASE ALLOW FOR UP TO 3 BUSINESS DAYS FOR DELIVERY.