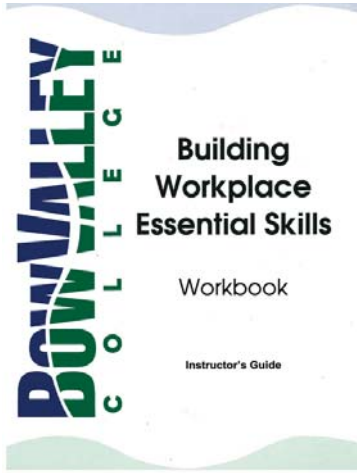


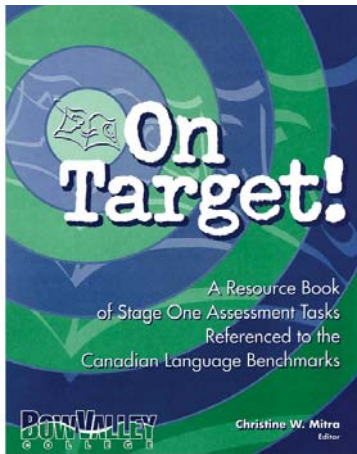
## Off-the-Shelf-Products



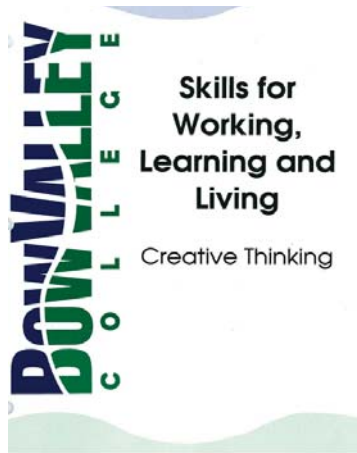
### Building Workplace Essential Skills (BWES)

This program is designed to improve employees' Essential Skills by offering instructional exercises in reading text, document use and numeracy. These three sections are 20 hours long, use authentic workplace documents as well as actual recreated tasks as source materials. Building Workplace Essential Skills Instructor's Guide is also available, enabling in-house trainers to deliver this program to employees.

### On Target! ESL Assessment Tool



On Target! is a user-friendly resource book that covers three general skill areas (listening/speaking, reading and writing). This book follows the guidelines of the Canadian Language Benchmark (CLB) and accurately assesses the skill level of a broad range of ESL learners in an efficient and straightforward manner. The practical assessment tasks are based on everyday language situations and provide a simple way to measure learners' abilities in reference to national standards. There are two stages of the assessment tool. The first stage measures basic proficiency (levels 1-4) and the second stage measures intermediate proficiency (levels 5-8).



### Skills for Working, Learning & Living (SWLL)

This curriculum is designed to improve workplace skills, such as: teamwork, leadership and goal setting. In order to assess your working, learning and living skills, a self-assessment exercise is provided. This product will help your employees acquire and strengthen the skills they need in order to succeed. Strengthening your life skills will open doors to new opportunities, with such topics as: time management, teamwork, problem solving and decisions-making.